



# H&S Software





# Product

We digitise all your health and safety processes for complete, easy, and efficient compliance. It incorporates company-integrated management system documentation, time and attendance, employee inductions, toolbox talks and training, Safe Systems of Work (SSoW), Risk Assessment Method Statements (RAMS) and briefing evidence, Point of Work Risk Assessment (PoWRA), site inspections/audits and plant and tools checks.



### POWERFUL, ROBUST AND FLEXIBLE APPLICATIONS

The software provides a single solution encompassing operational and health and safety compliance.



### EASY SET UP AND DEPLOY

Cloud based Health and Safety Software that works on Desktop and Mobile using a modern browser.











### POWERFUL, ROBUST AND FLEXIBLE APPLICATIONS

Streamline processes aid competence tracking, risk assessment method statements and site/plant/tool inspections - and more!



### Features

	Company policies database	P4
	Time and attendance tracking	P5
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	Point of Work Risk Assessment / Daily brief	P8
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## Company policies database

Policies in the company's integrated management system.

### IMS - Registry of Policies (Integrated Management System)

#### Table of contents

Title	Reviewed	Approved by
Associated Policies - Bullying and Harrassment	-	
Associated Policies - Business continuity plan and disaster recovery	06/10/2023	Bernard Stark
Associated Policies - Control of documents	04/09/2023	Max Axe
Associated Policies - Corporate Social Responsibility Policy	-	
Associated Policies - Protection Policy Statement	-	
Associated Policies - Disciplinary, Dismissal and Grievance procedure	-	
Associated Policies - Equality and Diversity Statement	-	
Associated Policies - Explanation of restriction of IT	-	
Associated Policies - Competition Policy Statement	-	
Associated Policies - Data Protection Policy Statement	-	

Policy documents are generated and stored in one place, with automated reminders to review them

Select from multiple policy templates covering health and safety, quality, environmental, and HR policies













Portal v2.16  
Worksmatic

3:37 PM

Policy DB | Toolbox Talks | Form setup | SSW Templates | Risk DB | PPE Symbols | COSHH Symbols | COSHH Hazard statements | COSHH Precautionary statements | COSHH DB

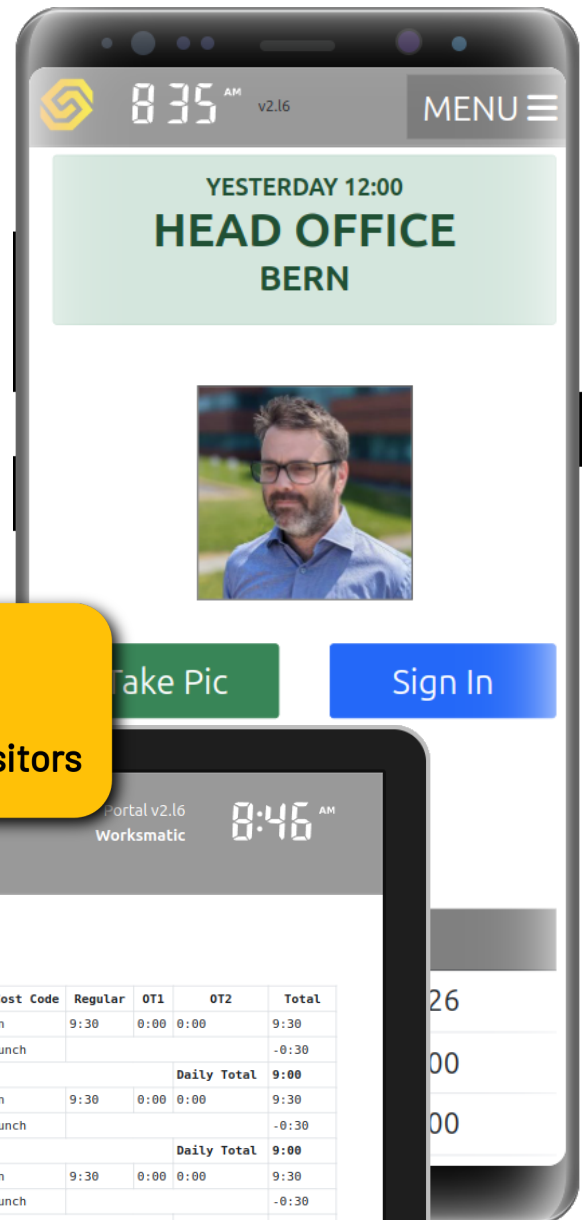
Registry of Policies (all policies) | Inactive | New policy from template | New policy

Title	Expires	Updated	Action	Approved
Bullying and Harrassment	+1 Year	02/02/2024	Edit  	
Business continuity plan and dis	+1 Year	05/02/2024	Edit  	
Control of documents	+1 Year	16/02/2023	Edit  	Max Axe
Corporate Social Responsibility F	+1 Year	16/02/2023	Edit  	
Data Protection Policy Statemen	+1 Year	13/12/2023	Edit  	A Person



## Time and attendance tracking

- ▶ Accurate time tracking
- ▶ Geofencing capabilities
- ▶ Simplified payroll process with exports
- ▶ Holiday and leave management and multi level authorisation



Geodata, timestamps and photos

Live overviews: Employees, subcontractors and visitors

Date	Start Location	Start Time	Stop Time	Stop Location	Cost Code	Regular	OT1	OT2	Total
Mon 05/02/2024		07:30	17:00		In	9:30	0:00	0:00	9:30
					Lunch				-0:30
									<b>Daily Total 9:00</b>
Tue 06/02/2024		07:30	17:00		In	9:30	0:00	0:00	9:30
					Lunch				-0:30
									<b>Daily Total 9:00</b>
Wed 07/02/2024		07:30	17:00		In	9:30	0:00	0:00	9:30
					Lunch				-0:30
									<b>Daily Total 9:00</b>
Thu 08/02/2024	DEMO:Head Office:1:	07:30	17:58	DEMO:Head Office:1:	In	10:28:01	0:00	0:00	10:28:01
					Lunch				-0:30
									<b>Daily Total 9:58:01</b>
									<b>Total 36:58:01</b>



- ▶ Qualification tracking
- ▶ Toolbox talks and training

## Training matrix - database of competency evidence

A smartphone screen displaying a digital certificate for 'Emergency First Response'. The phone's status bar at the top shows a yellow hexagonal logo, the time '10:35 AM', and the version 'v2.16'. A 'MENU' button with a hamburger icon is in the top right. The certificate itself is titled 'Qualifications' and is for 'Tom Pople', who has 'satisfactorily completed' the 'Emergency First Response First Aid at Work' course. The instructor is 'Kerry R. Singer # 288192'. The certificate is valid for three years from the date of issue, with a course completion date of 27 September 2021 and an expiry date of 26 September 2024. It is signed by 'Drew Richardson, CEO, President and Chief Executive Officer, Emergency First Response Corp.' with certificate number '219373231'. The Emergency First Response logo, featuring a red heart with a white ECG line, is in the bottom right corner of the certificate. Below the certificate, the text 'First Aid at Work From: 27/09/2021 To: 26/09/2024' is displayed. At the very bottom of the phone screen, it says 'Expires 02/07/2024'.

My Projects   Policy Register   Site Photos   Forms   <b>Reports</b>   Logout					
<div> <div>Expired</div> <input type="text"/> <div>Search</div> </div>					
4D Training Trailer Skills	4E FDRI and Training	ADI Qualification	Advanced Driving Certificate	Driving Licence Category B	Driving Licence Category B_E
		ethan.mitchell ADI Qualification	ethan.mitchell Advanced Driving Certificate	ethan.mitchell Driving Licence Category B	
		ava.taylor ADI Qualification	ava.taylor Advanced Driving Certificate	ava.taylor Driving Licence Category B	
noah.ramirez 4D Training Trailer Skills		noah.ramirez ADI Qualification	noah.ramirez Advanced Driving Certificate	noah.ramirez Driving Licence Category B	noah.ramirez Driving Licence Category B_E
emma.foster 4D Training Trailer Skills		emma.foster ADI Qualification	emma.foster Advanced Driving Certificate	emma.foster Driving Licence Category B	emma.foster Driving Licence Category B_E



## SSoW & RAMS

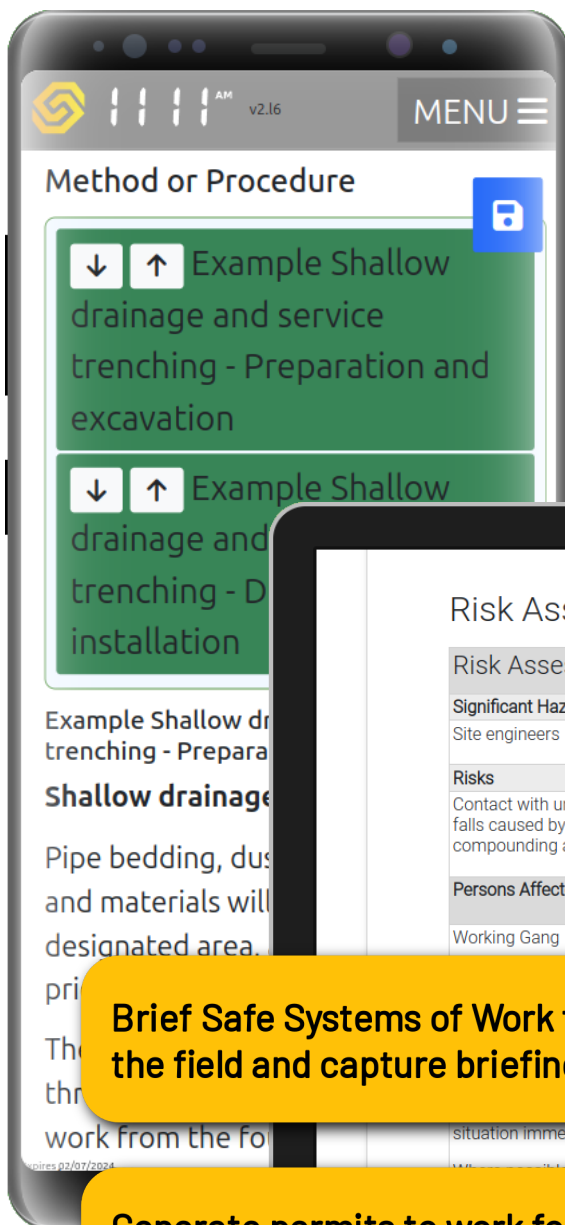


Safe System of Works (SSoW) / Risk Assessment Method Statements (RAMS) and Briefing Evidence

**Build standard operating procedure and risk assessment database - include images and videos for better comprehension**

**Generate Safe Systems of Work from pre-defined standard operating procedures**

**Pick from pre-defined risk assessments and COSHH database**



**Brief Safe Systems of Work to the team in the field and capture briefing attendance**

**Generate permits to work for high-risk activities; e.g. breaking ground, confined space entry, hot works**

### Risk Assessments

#### Risk Assessment - Ancillary services

##### Significant Hazards

Site engineers

##### Risks

Contact with underground services, causing injury Contact with mobile plant causing injury Slips, trip, falls caused by uneven ground and access around site and excavations Working alone and compounding an issue, should an accident happen, by not being able to raise the alarm

##### Persons Affected

Working Gang

##### Risk Rating

(no controls)

Likelihood: 4

Severity: 4

**Risk Rating: 16**

##### Residual Risk Rating

Likelihood: 1

Severity: 4

**Risk Rating: 4**



## Point of Work Risk Assessment / Daily brief



Efficiently documenting communication evidence with remote teams

Field teams can populate simplified Point of work risk assessments live on site

Brief PoWRA to the team in the field and capture briefing attendance

**To be completed in consultation with operatives undertaking the tasks and fully briefed to the team**

Have you done this type of job before?

Are you competent carrying out this task?

Have you read & understood the instructions relating to the task?

Do you have the tools/equipment?

Do you have the...

**POWRA** **SSW**

**demo: C01**

New Activity

Not briefed:

- bern
- max
- tom

04/03/2024 - PDF ONLY

04/03/2024

26/02/2024 - Finishing works  
Plots 45-49  
26/02/2024

### Required PPE



Daily task briefing / Point of Work Risk Assessment, briefed to:

☒ max

☐ tom

Please sign to show that you have been briefed / read, understood and agree to work to this Safe system of work and you are medically fit to work with no known medical condition that could affect your ability to carry out your activities.

Click to sign:





## Site inspections and audits

- ▶ Create and complete site inspections and record them on your phone/tablet, adding images, emails, and PDFs to show compliance
- ▶ Complete more thorough and formal site audits in the same way

The image displays two devices showing the Smarter safety management solutions interface. The tablet in the background shows a form for 'Inspection Status' with fields for 'New', 'Opened', 'In Progress', and 'Closed'. Each field has a corresponding color-coded button (green, red, orange, and grey respectively) and a red 'X' button. Below these fields are buttons for 'Add answer' and 'Add answers to templates'. The laptop in the foreground shows a 'MAIN REPORT POSITIVES & OBSERVATIONS' table with columns for ID, Element, Positive / Observation, and Assigned To. Below this is a table for 'ID Comments' with columns for ID, Comments, Created By, and Date. The first comment entry includes two images: a first aid kit and an eye wash station.

ID	Element	Positive / Observation	Assigned To
1	21. First-Aid	Positive	Name One
2	25. Induction/Training/Competence	Positive	Name One
3	12. Environment/Waste	Positive	Name One
4	20. Welfare	Positive	Name One
5	28. SSOW/RAMS/Permits	Observation	Name One
6	24. PPE/ RPE	Positive	Name One
7	28. SSOW/RAMS/Permits	Positive	Name One
8	03. Access/Segregation/Public Interface	Positive	Name One
9	02. Housekeeping/Storage Arrangements	Positive	Name One

ID	Comments	Created By	Date
1	First aider information and the location of the nearest hospital were on prominent display within the site office. First aid and eye wash kits were available within the site office.	David Campbell (P4451 Ltd)	14/11/2023 09:09
2	The sampled competency card for the operative ..... was in order.	David Campbell (P4451 Ltd)	14/11/2023 08:54

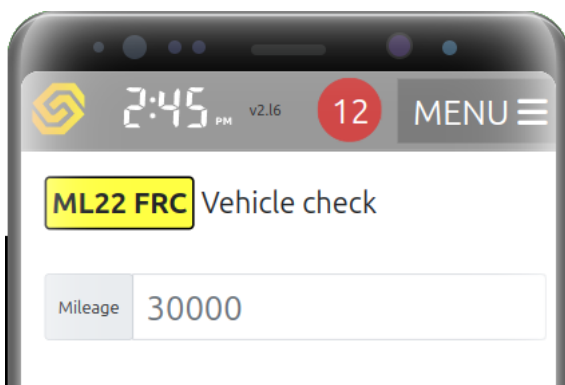


## Asset management

- ▶ Tools, equipment, plant, materials
- ▶ Control of legal documents/certificates
- ▶ PPE allocation

Single point management of assets, plant and tools. Ability to allocate assets between sites or individuals and to upload and store certificates

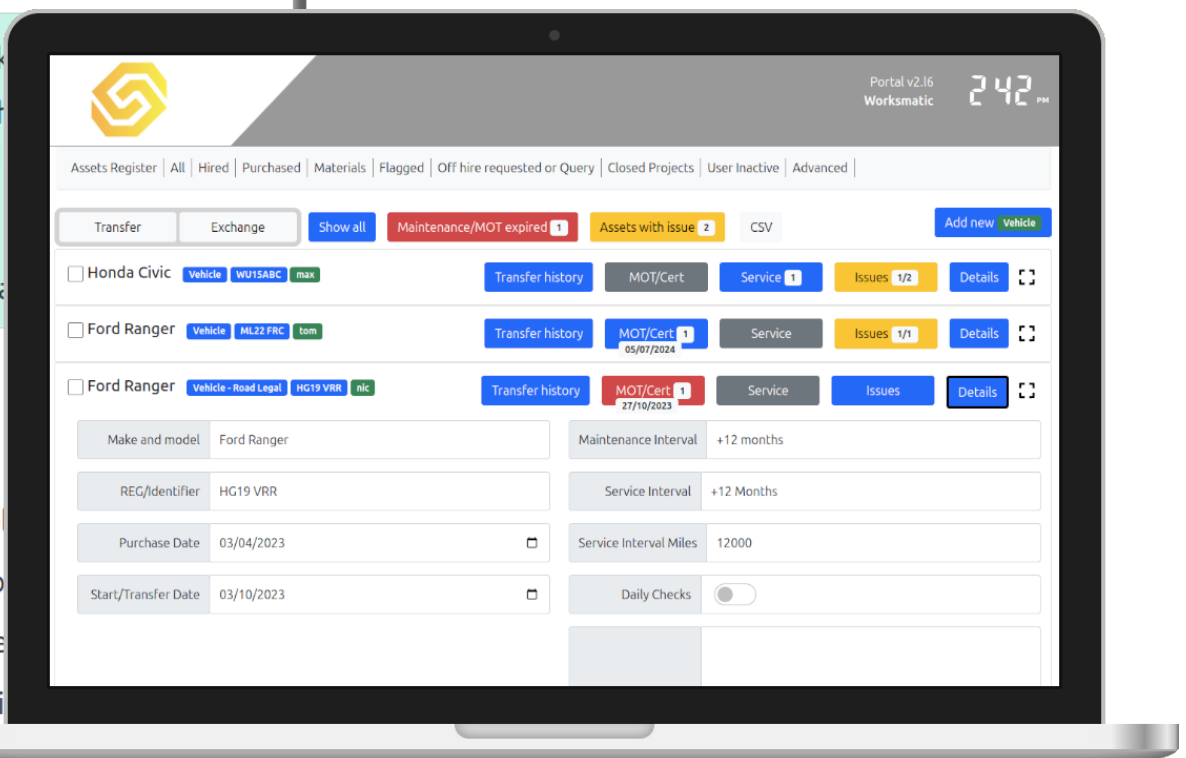
Digital pre-use checks created to simplify compliance



Touch the check to cycle through

- ☐ Not checked
- ☒ Good
- ☐ Bad
- ☐ Not applicable

- ☐ Tyre Tread
- ☐ Wheel rims
- ☐ Spare wheel
- ☐ Tool kit/Tools
- ☐ Wiper Blade
- ☐ Front/rear li
- ☐ Oil level





## Accident reporting

- ▶ Report accidents and incidents from any device and location
- ▶ Real-time notifications and visibility of all accidents and incidents
- ▶ Complete robust follow-up investigations and monitor trends and statistics
- ▶ Export accident overview to PDF or share live links to reports

